# Citywide Education Council for District 75

## BUSINESS MEETING MINUTES

**Date**: May 2, 2018 **Time:** 6:30 PM – 9:00PM **Location:** 45-18 Court Square, L.I.C, NY

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| MEETING CALLED BY | **Gloria Smith**, President & Public Advocate Appointee |
| TYPE OF MEETING | **Business Meeting** |
| FACILITATOR | **Gloria Smith**, President & Public Advocate Appointee |
| ROLL CALL & NOTE TAKER | **Administrative Assistant** |
| TIMEKEEPER | **Diane McNeil, Public Advocate Appointee** |
| ATTENDEES | **John Camacho**, Vice President, **Amy Ming Tsai,** Recording Secretary**, Craig Spencer,** Parliamentarian**, Hasan Sonny Dibra,** Council Member |
| ABSENT/EXCUSED | **Anthony Caponera,** Treasurer- Absent |
| MEETING START | Start: 7:00 pm Adjourn: 9:00 pm<br>Ms. Gloria Smith called a motion to open the meeting, no quorum during the meeting.<br><br>**Please Note:** Amy Ming Tsai, Recording Secretary received an emergency phone call and departed when the meeting began.<br><br>Ms. Gloria Smith called an end to the meeting. |

## Agenda

- **Call to Order & Roll Call**
- **Appointment of Time Keeper**

- **Old Business:**
  1. **IPR and Member Reimbursement**
  2. **Review How to Process the Budget**
  3. **School Visits**

- **New Business:**
  1. **Calendar Meetings: Guest Speaker and Topics**
  2. **Protocol**
  3. **Review Bylaws**
  4. **Adjournment**

- **Old Business:**
  1. IPR's and Member Reimbursements were provided to Ms. Smith to review and approve for processing.
  2. How to Process a Budget: Tabled
  3. School Visits: Tabled

- **New Business:**
  1. Calendar Meetings: Guest Speakers and Topics. Mr. Caponera invited the Office for People with Disabilities, Kleo King, Deputy Commissioner , eSSENTIAL Accessibility Inc. and Mr. Christopher Noel, Accessibility Coordinator, Parks Department
  2. Protocols was table.
  3. Review of the bylaws: Tabled, Ms. Smith prefers to have all members present to review and revise the bylaws.
  4. **Meeting Minutes:** Ms. Smith approved adding the meeting minutes to the folder to review and pass with a roll call vote. The minutes were table, council didn't have quorum. Ms. Smith asked the members to bring with them tonight's file folder with the minutes that were not approved during the business meeting.
  5. Adjournment

Note: Ms. Smith informed the council because they don't have quorum the members can't vote on council business. Mr. Spencer, informed the council he would not be able to attend the May 2016 Calendar Meeting at Tweed. His daughter has a dance recital. Ms. Smith mentioned the council would have the opportunity during the May Calendar Meeting to will fill the empty seats on the council. The candidates were notified to attend the May Calendar Meeting. The members attended the meet and greet meetings with the new Chancellor and would like to have the opportunity to discuss District 75 with him. Ms. Smith mentioned she is still working closely with the superintendent of D75 to discuss student and parent issues.